

Mort Harris Recreation and Fitness Center

Needs Assessment Form

Thank you for taking an interest in our Team Building Programs! Our goal here is to tailor every program to the particular needs of each group. The following questions will assist us in assessing how to meet the goals of your particular group. To ensure a well-prepared program, please complete this form and return it to the Mort Harris Recreation and Fitness Center.

Please describe your organization and its mission:

Why is your group taking the time to spend a day at the Mort Harris Recreation and Fitness Center Team Building Program?

Please circle three elements that you consider to be vital areas of improvement for your group. Also, please place a box around at least three elements that you consider to be strengths of your group:

Resource	Coordination	Cooperation
Management	Confidence	Motivation
Effective Feedback	Decision Making	Group Focus
Exploring Diversity	Timing	Visualization
Conflict Resolution	Team Spirit	Creativity
Problem Solving Skills	Trust Building	Teamwork
Group Consensus	Communication	Peer Respect

Event Coordinator's Contact Information

Name of Organization: _____ Date: _____

Name of Coordinator: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (_____) _____ - _____

E-mail _____

Emergency Contact Information

Name: _____ Relation: _____

Phone: (_____) _____ - _____