



Wayne State University
Office of Club Sports

Request for Money Withdrawal

Use this form to request money withdrawals from your SPA account. Make sure to attach all receipts/supporting documentation, and turn in to the Club Sports Supervisor 30 days before the money is needed.

Officer Name _____ Officer Title _____

Amount Requested _____

Organization _____

What is the money going to be used for? (attach invoices/estimates)

Club Sports Office Only	
Amount Granted:	SPA Account #:
Date Submitted:	Date Check Received:
Authorized by:	
Picked up by (officer signature):	



ATHLETICS
MORT HARRIS RECREATION AND
FITNESS CENTER

5210Gullen Mall • (313)577-2348 • rfc.wayne.edu • imleagues.com/wayne